

S.N.Bose National Centre for Basic Sciences
Block-JD, Sector-III, Salt Lake, Kolkata-700098

2/NIT/SNB/AMC-L.S, Horti & DL/09-10

Dated: 17.02.2010

Sealed tenders are invited by Registrar on behalf of SNBNCBS from eligible contractor fulfilling the following criterion/information with submission of proof in each case along with the application for **“Annual Maintenance of existing Land Scaping & Horticulture works of the Centre in Garden No. -1,3, Circular Island, Statue surroundings & Garden back side of car shed and development and maintenance of open land and removal of kitchen wastes from the centre including other miscellaneous works”**

1. The Bidder/firms should have at least 7 years experience having successfully completed works of similar nature, having registered with CPWD/State PWD/MES/Railways/PSUs or from any reputed firm and value of work as indicated below during last 3 years ending last day of month previous to the one for which applications are invited.

(A) 3 similar completed work costing not less than Rs. 3.72 lakh

(B) 2 similar completed work costing not less than Rs. 5.58 lakh

(C) 1 similar completed work costing not less than Rs. 7.45 lakh

2. Average annual turnover during last 3 years ending 31.03.09 should be minimum of 10(ten) lakh.

3. Intending bidder should possess

- (a) Professional Tax
- (b) Income Tax Pan No.
- (c) Trade License Certificate
- (d) Solvency certificate from Nationalised Bank
- (e) Service Tax

4. Following particulars are to be submitted along with their application

- (a) Name of the Organization
- (b) Address
- (c) Year of Establishment
- (d) Status of the Organization (Company/Firm/Agency/Proprietary)
- (e) Detailed description and value of the work done during the last 3 years with copy of work order & their completion certificate from Executive Engineer (or equivalent rank)
- (f) Names & address with contact no. of the persons who will be in a position to certify about the quality as well as performance of organization.
- (g) Name and address of the site where such work was conducted.
- (h) Acceptance & confirmation of Bid Evaluation Criteria.

5. The Contractor shall be responsible for all injury to the work or workmen as per Workmen's Compensation Act,1923. The Contractor shall affect the insurance necessary & indemnify the owner as per Employees' State Insurance Act,1948. The Contractor shall insure the work and workmen till the completion of the contract. The insurance must be placed with a Nationalized Company in the joint names of the owner and the Contractor. The Contractor shall deposit the photo copy of policy and receipt for premiums paid with the owner within 21 days from the date of issue of work order.

6. Firms satisfying above criteria can purchase the Tender Documents from 18.02.2010 to 22.02.2010 by paying Rs. 500/- (Five Hundred) in cash (non-refundable) from the Accounts Section of S.N.Bose National Centre for Basic Sciences on submission of an application from 11 am. to 4.30 pm. excluding 1pm.to 2pm(Except Saturday and Sunday).

7. Any enquiry regarding non-issue of tender document will not be entertained by the Centre.
8. Tender will have to be submitted in two parts, Cover –I & Cover – II separately sealed and superscribed with the name of work. These two covers will be inserted into a big cover superscribing the name of work on it.
9. **Cover-I** : shall contain documentary proofs of commercial and general stipulations including eligibility criteria as stated above from Sl. No. 1 to 5 and the Earnest Money amount of Rs.18,620.00/- (Rupees eighteen thousand six hundred twenty only) to be made as crossed Demand Draft from any nationalized bank to be drawn in favour of "Satyendra Nath Bose National Centre for Basic Sciences, Kolkata-98"

Cover -II: It shall contain the offered price with the tender documents duly filled in properly both in figure and in words. No other conditions stipulated in Cover –II other than unconditional general rebate shall be accepted. The tender document must be signed and sealed by the bidder with his/her signature on all pages.
10. **Cover-I** will be opened on 24.02.10 at 3.30 pm in presence of Tenderers who desire to attend. **Cover-II** of tenders containing the priced tenders will be opened on 26.02.2010 at 3.30 p.m. after opening of Cover-I of Qualified tenders drawn from Cover-I.
11. The Centre is not bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders received without assigning any reason whatsoever. The notifications of award of contract will be made in writing to the successful tenderer by the Centre.

12. Salient features of the given tender:-

(a) Estimated cost put to tender	:	Rs.9.31 lakh for a year
(b) Earnest Money	:	Rs. 18,620.00/-
(c) Last date & time of submission of tender	:	Before 3 PM on 24.02.2010
(d) Time & date of opening of tender	:	
(i) Cover-I	:	24.02.2010 at 3.30 P.M
(ii) Cover-II	:	26.02.2010 at 3.30 P.M

Registrar

**ABRIDGED VERSION OF THE ABOVE TENDER PUBLISHED ON 17TH FEBRUARY, 2009
(Wednesday) IN THE FOLLOWING NEWSPAPERS :**

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| 1. ANANDABAZAR PATRIKA | 2. THE TELEGRAPH |
| 3. BARTAMAN | 4. TIMES OF INDIA (Kolkata edition) |