

S.N. BOSE NATIONAL CENTRE FOR BASIC SCIENCES

Block JD, Sector III, Salt Lake, Kolkata 700 106

Website: www.bose.res.in

ADVERTISEMENT

SNB/Advt./25-26/011

20th December, 2025

The S.N. Bose National Centre for Basic Sciences, an autonomous organization under the Department of Science and Technology, Government of India, invites applications from Indian nationals working in Central Government, PSUs, Central Universities, Autonomous Bodies etc., for a vacancy in the position of '**Campus Engineer cum Estate Officer**' – 1 No. (**Unreserved**) with pay in Pay Level 11 in the Pay Matrix (Rs.67,700 – 2,08,700) [Pay Band-3 (Rs.15,600-39,100) + Grade Pay Rs.6,600 pre-revised] on regular basis. Total gross emoluments (as per 7th CPC) at the beginning of the pay in the pay level is approximately Rs. 1,38,652/- per month.

Educational Qualifications:

Bachelors' Degree in Civil/Electrical Engineering from a recognized University/Institution.

Desirable : Candidate having Masters' Degree in Civil/Electrical Engineering from a recognized University.

Knowledge of use of Computer aided tools for design and management is desirable and will be an added qualification.

Experience: Minimum 10 years of service in construction related activities, maintenance, electrical installations, repair upkeep of campus and existing infrastructure.

Age limit: Not exceeding 40 years as on the closing date of receipt of applications. Age should not exceed the limit as on the closing date of receipt of completed application. Age is relaxable for Govt. servants/employees of autonomous organizations up to 05 years in accordance with the instruction or orders issued by the Govt. of India from time to time.

Responsibilities: The Campus Engineer cum Estate Officer will be overall in charge of Maintenance and Engineering Section of the Centre and will report to the Registrar of the Centre. He/She will be responsible for:

- a) Liaison with various agencies to oversee the progress of the existing construction work and new construction activities in the Centre, all maintenance (civil and electrical), repair works and upkeep of existing infrastructure.
- b) Supervision of all works related to the present and new projects viz., preparation of NIT, Tender Documents and Estimates, preparation and checking of contractor's bills etc.
- c) Function as Estate Officer of the Centre and look after all establishment related works, viz., cleaning and hygiene, maintenance and upkeep of the existing buildings and office infrastructure including office building, staff quarters, Guest House, horticulture etc., allocation of office space and in-campus accommodation, custodian of keys etc.
- d) Overall maintenance of the Campus.

General Instructions:

1. Age-relaxation will be as per Government of India Rules for SC/ST/OBC/PWD/Ex-Servicemen.
2. Candidates will be required to bring all the original testimonials along with their last pay certificates if called for interview.
3. The Centre may shortlist candidates based on submitted applications. However, the prescribed essential qualifications/experience indicated is bare minimum and mere possession of the same will not entitle the candidates to be shortlisted or selected. The decision of the Centre in this matter will be final.
4. Application incomplete in any respect and not accompanied with relevant certificates/documents/photograph will not be accepted.

The applications as per the given format, duly forwarded and signed by the Head of the Office, along with attested copies of all relevant certificates and latest passport size photograph should be sent to the **Registrar, S.N. Bose National Centre for Basic Sciences, Block JD, Sector-III, Salt Lake, Kolkata-700106 within 9th January, 2026**. The envelope should be superscribed with the words “**Application for the position of Campus Engineer cum Estate Officer**”.

The applicant can send an advance copy of the application.

The prescribed application form and the details of the advertisement can be downloaded from the Centre's website: <http://newweb.bose.res.in/InfoAnnouncements/JobOpenings.jsp>.

Registrar

Abridged version of the Advt. published in the following newspapers on 20th December, 2025 (Saturday) :

1. Times of India : Kolkata, New Delhi and Mumbai edition(s)
2. The Hindu (Chennai) edition
3. Asomiya Pratidin (Guwahati and Dibrugarh) editions
4. The Telegraph
5. Anandabazar Patrika
6. Sanmarg (Hindi)
7. Prabhat Khabar (Hindi)

The above advt is also scheduled to be published in Employment News/Rozgar Samachar of 20th December edition.

