



सत्येन्द्र नाथ बसु राष्ट्रीय मौलिक विज्ञान केन्द्र
SATYENDRA NATH BOSE NATIONAL
CENTRE FOR BASIC SCIENCES
সত্যেন্দ্র নাথ বসু জাতীয় মৌল বিজ্ঞান কেন্দ্র

SNB/ENGG/NIQ/05/DISPOSAL/21-22/674

Date: 26.11.2021

NOTICE INVITING QUOTATION

Name of the Work: Disposal of Empty Cartoons, Plastic Jars, Unserviceable/Scrap steel/iron/brass/aluminium, News papers & Magazines, Burnt Mobil Oil etc. on as is where is basis.

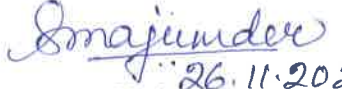
The Centre is pleased to enclose herewith a copy of schedule of item along with terms & conditions in connection with the above mentioned work and in case you are interested in the job, you may quote your competitive and justified rate both in figure as well as in words as per the schedule attached and submit the same complete in all respect with signature on the each page of the terms & conditions, in a sealed cover addressed to the undersigned so as to reach within 5.00 pm, on ~~13th~~ **December, 2021** positively.

Completion Period: Completion period of the above work is 30 (Thirty) days from the date of handing over of site. The quoted rate/price shall remain valid for 120 days from the due date of submission of quotation.

Please note that the Centre reserves the right to reject any or all tenders without assigning any reason thereof.

Interested agencies may download quotation documents from the Centre's Official website <http://newweb.bose.res.in/InfoAnnouncements/Tender.jsp> and submit the same within the stipulated date.

Yours sincerely,


26.11.2021
Shohini Majumdar
Registrar

Enclosure: Interpretation, Terms & Conditions of Contract, Bid Securing Declaration Form and Bill of Quantity.

CC:

1. Director
2. DR (Admin.)
3. DR (F)
4. CE/EO

ब्लॉक - जे.डी., सेक्टर - III, सॉल्ट लेक, कोलकाता - 700 106 / Block - JD, Sector - III, Salt Lake, Kolkata - 700 106

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भारत सरकार के विज्ञान एवं प्रौद्योगिकी विभाग के अंतर्गत एक स्वायत्त संस्थान

AN AUTONOMOUS INSTITUTE UNDER DEPARTMENT OF SCIENCE & TECHNOLOGY, GOVERNMENT OF INDIA

INTERPRETATION

In construing these conditions, the specifications, the Bill of Quantities, tender and agreement, the following words shall have the meaning herein assigned to them except where the subject or context otherwise requires:

- i) **The Centre:** The term Centre shall denote Satyendra Nath Bose National Centre for Basic Sciences, Block –JD, Sector-III, Salt Lake, Kolkata-700106 or any of its employees /representatives authorised on their behalf.
- ii) **Site In-charge:** The term Site In-charge shall mean the person/s appointed and paid by the Centre to superintend the work.
- iii) **The Contractor/Agency/Vendor:** The Contractor/Agency/Vendor shall mean the individual or individuals, firm or company, whether incorporated or not, undertaking the works and shall include the legal personal representative of such individual or the persons composing such firm or company, or the successors of such firm or company and the permitted assignees of such individual, firm or company.
- iv) **Site:** The site shall mean the site where the works are to be executed in the campus as shown by the In-charge.
- v) **The Work:** The Work shall mean the work or works to be executed under this contract.
- vi) **The Bill of Quantities (BOQ):** The Bill of Quantities' shall mean the schedule of quantities as specified and forming part of this contract.
- vii) "Price Schedule of Quantities" shall mean the Bill of quantities duly priced with the accepted quoted rates of the contractor.
- viii) The **Bid/Tender** shall mean the proposal /offer along with the supporting documents, submitted by the bidder for consideration by the Centre.
- ix) The **Bid/Tender document** shall mean the documents issued by the Centre to prospective bidders, containing various terms and conditions, scope of work, any requirements etc. or generally laid and in various sections spelling out the basis, procedure, modes, methods and formalities of the bidder to prepare their BIDs for submission to the Centre. The BID documents shall include the invitation to BID, instructions, proposal forms and all addenda/corrigenda/amendments issued by the Centre.
- x) The **Work Order** shall mean an official document from the Centre to successful bidder to the effect that his/their BID has been accepted by the Centre and the contractor is informed to commence the work after handing over the site by the Centre.
- xi) The **Contract** means the documents forming the tender and acceptance thereof and the formal agreement executed between the Competent Authority of the Centre and the contractor shall be deemed to form one contract and shall be complementary to one another.
- xii) **Tender value** means the value of the entire work as stipulated in the letter of acceptance / award.
- xiii) The **Month** shall mean the calendar month according to the Christian calendar. **Day** unless herein expressly defined otherwise shall mean Christian calendar day of 24 hours.



TERMS AND CONDITIONS

1. Scope of Work: Disposal of Empty Cartoons, Plastic Jars, Unserviceable/Scrap steel/iron/brass/aluminium, News papers & Magazines, Burnt Mobil Oil etc. on as is where is basis.

2. Earnest Money:

Based on the office memo no-F9/4/2020-PPD dated 12.11.2020 from Ministry of Finance, Govt. of India, no Earnest Money Deposit (EMD) is required to be submitted but the bid security declaration enclosed herewith should be filled up by the agency.

3. Security Deposit:

Based on the office memo no-F9/4/2020-PPD dated 12.11.2020 from Ministry of Finance, Govt. of India, the Security Deposit @ 3% of the total quoted amount by the selected bidder shall have to be submitted by the Contractor adjusted against the final payment to be made by the agency to the Centre before lifting the materials. The Centre will not be liable to pay any interest on the SD.

4. Price:

The price quoted by the party will include the cost of all the materials, labour, transportation, handling, overhead and all other taxes excluding GST as per prevailing statutory provision.

5. Contract Period:

The contract will be valid for one year from the date of issue of order unless further extended as deemed suitable by the Centre subject to acceptance of rates by the agency for the extended period.

6. Working Hours:

Normal working hours for lifting and handling of materials shall be from 10:00 am to 4:00 pm on all working days except weekends and holidays.

7. Cancellation of Work:

The Centre reserved its right to cancel the work order or to terminate the contract at any time after giving due notice without assigning any reason thereof. The contractor will not be entitled to claim any compensation against such cancellation of work order or termination.

8. Payment:

Payment against each lot to be lifted from time to time shall be deposited by the agency to the Centre which will be for an amount equivalent to 100% of assessed lot value before lifting materials which will be adjusted against the final amount as per actual quantity lifted. Payment will be received in the form Demand Draft or through digital transfer only. No cash shall be accepted. The agency may provide the bank A/c number, bank name and branch including IFSC code for refund of Security Deposit or any other dues.

9. Failure by Agencies:

If the agency, on receipt of order, fails to give acceptance to the order within 10 days, the Centre reserves the right to cancel the order and to forfeit the SD, unless suitable time extension is granted. The quantities shown in the schedule of quantities are tentative. The Owner reserves the right to execute only a part or the whole or any excess of the work thereof without assigning any reason.

10. Tenderer shall visit the site:

Intending quotationer shall visit stacks/stores of materials on ~~30th Nov to 10th Dec~~, 2021 between 10.00am to 12.00 noon and 2.00pm to 4.00pm for assessment of quantity, quality and transportability of materials. While



lifting materials, the agency will have to take the entire lot without any segregation within the lot and rate to be quoted on this consideration.

11. Contractor to provide everything necessary:

The Contractor shall provide everything necessary for the proper execution of the work according to the intent and as per instruction of EIC and making sure that the day to day working of the Centre is not hampered.

18. Validity of Quotation:

The contractor shall note that his quotation shall remain valid for consideration for a period of 120 days from the date of opening of quotation.

19. Completion Time:

The entire work is to be completed in all respect within the time stipulated in the NIQ. Time is the essence of Contract and shall be strictly observed. The work should be completed within 30 (Thirty) Days from the date of handing over of site.

20. Time for disposal :

During contract period, once the disposal lot is earmarked during a joint inspection, the agency should complete the disposal preferably within 15 days.

21. Superintendence of Supervision:

Inspection during counting and weighing of materials will be carried out by the authorized persons of the Centre based on which final amount payable by the agency to the Centre will be arrived at. The inspection report has also to be signed by the agency's authorized representative as a token of acceptance.

22. Termination of Contract:

If the tenderer goes into liquidation or shall use improper means or shall fails to proceed the progress of work to the satisfaction of the Site In-charge, the Centre shall have right to terminate the Contract.

23. Arbitration:

All disputes or differences of any kind whatsoever which shall at any time arise between the parties hereto touching or concerning the works or the execution or maintenance thereof of this contract or the rights touching or concerning the works or the execution of maintenance thereof of this contract or the rights or liabilities of the parties or arising out of or in relation thereto whether during or after determination foreclosure or branch of the contract (other than those in respect of which the decision of any person is by the contract expressed to be final and binding) shall after written notice by either party to the contract to the other of them and to the Employer hereinafter mentioned be referred for adjudication to a sole Arbitrator.

It is a term of the contract that the party invoking arbitration shall specify all disputes to be referred to arbitration at the time of invocation of arbitration under the clause. It is a term of the contract that the cost of arbitration will be borne by the parties themselves equally.

The venue of arbitration shall be Kolkata. Subject as aforesaid, the provisions of the Arbitration and Conciliation Act 1996 and any statutory modification or re-enactment rules make hereunder and for the time being in force shall apply to the arbitration proceeding under this clause.

24. Extension of Time:

The contractor, due to any delay in the work beyond the date of scheduled completion, shall have to apply before expiry of the scheduled time, for time extension of work up to a reasonable period by citing valid reasons/documents for such delay which the Centre may, at its discretion grant with or without LD depending



on the correctness of the constraints/hindrance. The decision of the Centre in this regard shall be final and binding on the contractor.

25. Action when whole of Security Deposit is forfeited:

If the agency fails to fulfill the contractual obligations in respect of quality, quantity, time and conduct in spite of several notices, the contract shall be liable for termination and the Security Deposit of the Contractor shall stand forfeited and be absolutely at the disposal of the Centre.

26. Force Majeure:

Contractor shall not be considered in default in delay in work occurs due to causes beyond his control such as acts of God, natural calamities, civil wars, fire, strike, lock down, frost, floods, riot and acts of unsurpassed power. Only those causes which have duration of more than seven (7) days shall be considered cause of force majeure. A notification to this effect duly certified by the statutory authorities shall be given by the contractor to the Centre within 10 days from the date of such Force Majeure condition by registered letter. In the event of delay due to such causes, the work schedule/completion time will be extended for a length of time equal to the period of force majeure or at the option of the Centre the order may be cancelled. Such cancellation would be without any liability whatsoever on the part of the Centre.

27. Safety:

All necessary measures to ensure safety and security of the workmen and the property of the Centre have to be taken by the agency during the work. The bidder will be solely responsible for any fatal / non fatal accident which occurs to their person during execution of work.

29. New Entrant:

The agencies who have not done any work satisfactorily in the Centre in the past 5 years or not registered, may be asked to submit documents in support of their credentials in support of their past experience in any Govt. dept/PSU, Local or Statutory Body or a highly reputed private organization and failure to submit such satisfactory document might debar the agency's bid from opening.

28. Declaration:

I/We have inspected the stacks/stores of materials and have made me/us fully acquainted with the local conditions in and around the Centre. I/We hereby declare that –

(A) I/We have gone through the conditions laid down in the General Conditions of Quotation, along with a) Interpretation, b) Scope of Work and c) Terms and Conditions.

(B) I/we on the basis of the site visit quoted our rates in the schedule of quantities attached with the quotation documents.

(C) I/We shall also uniformly maintain such progress with the work, as may be directed by the Centre to ensure completion of same within the target date as mentioned in the quotation document.

(D) I/we understand that The Centre may summon the bidders for the verification of original documents during any time before and after issuance of work order and if the document is found to be false, fabricated or forged, strict action will be taken against me/us by cancellation of tender/work order and forfeiture of SD and I/we will be debarred from participation in all future tenders.

Signature of Tenderer

Address: _____

Date: _____



Bid Securing Declaration Form

Date: _____

Tender No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: _____ (insert signature of person whose name and capacity are shown)
In the capacity of _____ (insert legal capacity of person signing the Bid Securing Declaration)

Name: _____ (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of _____ (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)



BILL OF QUANTITIES

Name of the Work: Disposal of Empty Cartoons, Plastic Jars, Unserviceable/Scrap steel/iron/brass/aluminium, News papers & Magazines, Burnt Mobil Oil etc. on as is where is basis.

Ref No.:SNB/ENGG/NIQ/05/DISPOSAL/21-22/674 Date: 26.11.2021

Sl. No	Type of Materials	Description of Materials	Approximate Quantity	Unit	Rate in Rs.
1	Unused/unserviceable wooden materials	Different size of wooden door frames and shutters	1200	Kg.	
2	Unused/unserviceable and scrap steel materials	Scrap reinforcement bars, damaged water pipes, rusted grill gate, Cooling towers and it's damaged pipes, accessories etc. of dismantled AC Plant, cut pieces of electrical pole heads	1800	Kg.	
3	News Paper	News paper	300	Kg.	
4	Old Magazine	Old Magazine	200	Kg.	
5	Carton	Carton	200	Kg.	
6	Scrap papers	Scrap papers	100	Kg.	
7	Plastic Jar	Plastic Jar	400	No.	
8	Broken Plastic	Broken Plastic	50	Kg.	
9	Unused, irreparable and scrap brass materials	Plumbing Materials	30	Kg.	
10	Unused and scrap aluminium materials aluminium chip	Broken aluminium section of aluminium doors/windows/partitions, small cut pieces,	30	Kg.	
11	Burnt/used mobile	Burnt/used mobile	500	Lt	
12	18 Inch Dia Exhaust Fan	Irreparable Fan	22	Nos.	
13	Switch Box	M.S. old switch boxes	200	Nos.	
Total Amount in Figure (inclusive all)					
Total Amount in words:					

Note: Evaluation of highest bidder will be made on Total Quoted Amount by the Bidder.

Declaration: I/We hereby accept the terms and conditions and quoted our rates in the schedule of disposable items after site inspection.



Signature of the Bidder with Date and Seal